

**CLIFTON TOWN COUNCIL MEETING
TUESDAY, JUNE 5, 2018, 7:30 PM
CLIFTON TOWN MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Present: Mayor Bill Hollaway; Vice Mayor Jennifer Heilmann; Councilmember Regan McDonald; Councilmember Melissa Milne; Councilmember Wayne Nickum; Councilmember Darrell Poe.

Staff: Marilyn Barton, Town Treasurer; Amanda Christman, Town Clerk.

The Public Information Meeting and Regular Meeting were called to order by Mayor Hollaway at 7:00 PM.

Order of Business:

1. Public Information Meeting on Phase II of the Streetscape Project.

Susan Yantis, Chair of the Special Projects Committee and staff from J2 Engineers and Land Planning & Design Associates, Inc. (LPDA) presented exhibits and information to the Town on the planned Phase 2 of the Streetscape project, which consists of a series of enhancements along Main Street between Chapel Road and Ford Lane. The presentation was followed by a question & answer session. Several exhibits can also be viewed on the Town website: <http://clifton-va.com/index.php/towncouncil/news-from-the-council/232-public-information-meeting-streetscape-phase-2>

2. Swearing In of New Town Council Members for 2018-19.

The incoming members of the Town Council were duly sworn in by the Office of the Fairfax County Clerk. After taking their oaths, the Council thanked the outgoing Councilmembers, Wayne Nickum and Jennifer Heilmann for their years of service to the Town.

3. Presentation of Community Builder Award to Town of Clifton – Acacia Lodge No. 16 on Behalf of Grand Lodge of Virginia.

Members of Acacia Lodge No. 16 and the Grand Lodge of Virginia presented the Mayor and Town Council with the award and thanked them for the continued community support for the local Lodge.

4. Report of the Town Clerk:

a. Approval of the Minutes (previous regular meetings and any special meetings).

- **Councilmember Nickum moved to approve the May 2018 Minutes as presented, seconded by Councilmember McDonald. The motion was approved by poll vote, 6-0.**

5. Report of the Treasurer.

See attached report.

- **Councilmember Poe moved to approve the report of the Treasurer, seconded by Councilmember Nickum. The motion was approved by poll vote, 6-0.**

6. Citizen's Remarks - Suggestions or complaints of citizens and taxpayers, and other persons authorized by the Mayor to address the Council.

Rima Vesilund introduced herself to the Council and indicated that she is interested in using the Clifton Elementary School as a fine arts center, or as a senior center, rather than allowing it to stay vacant. The Council indicated that their primary interest in the facility is in re-opening it as a school, as this area continues to lack a nearby elementary school, in contrast to the rest of the County.

7. Unfinished Business:

a. Approve Annual Budget for FY2019.

- **Councilmember Nickum moved to approve the FY19 Budget as discussed at the May 8th, 2018 Public Hearing, seconded by Councilmember Poe. The motion was approved by roll-call: Nickum: Aye; McDonald: Aye; Milne: Aye; Hollaway: Aye; Heilmann: Aye; Poe: Aye.**
- **Mayor Hollaway moved to authorize the expenditures according to the FY19 Budget, seconded by Councilmember Nickum. The motion was approved by roll-call: Nickum: Aye; McDonald: Aye; Milne: Aye; Hollaway: Aye; Heilmann: Aye; Poe: Aye.**
- **Councilmember Nickum moved to adopt the tax rates and fees according to the FY19 Budget, seconded by Mayor Hollaway. The motion was approved by roll-call: Nickum: Aye; McDonald: Aye; Milne: Aye; Hollaway: Aye; Heilmann: Aye; Poe: Aye.**

b. Discussion of Town Code Violations.

Councilmembers Poe and Milne reported that they continue to try to obtain a plat of the property on Chestnut Street and noted that the ARB has provided guidance to the residents on cost-saving measures for the construction needed to bring the structure into compliance. The goal is for the residents to submit applications in July for the Planning Commission and ARB meetings.

c. Funding for Retirement Party.

A Town celebration event is scheduled for June 24th from 4 to 8 PM at the Clifton Barn. The estimated cost is \$2,900, to be drawn from the "Other/Miscellaneous" line of the FY18 Budget.

- **Mayor Hollaway moved to approve the proposed budget of \$2,900 for the Town celebration event, seconded by Vice Mayor Heilmann. The motion was approved by roll-call: Nickum: Abstain; McDonald: Aye; Milne: Aye; Hollaway: Aye; Heilmann: Aye; Poe: Aye.**

8. Reports of Special Committees.

None.

9. Reports of Standing Committees:

a. Planning Commission.

None.

i. Discussion of Proposed Ordinance Changes regarding Lot Line Adjustments.

The Planning Commission is revising the proposed ordinance change and will distribute it to the Council when it is ready for review.

- **Councilmember Nickum moved to place the item on next month's Agenda, seconded by Mayor Hollaway. The motion was approved by poll vote, 6-0.**

b. Architectural Review Board.

None.

c. Other Committees:

i. Traffic and Safety – Update on Traffic Control and Safety Efforts.

Fairfax County Supervisor Pat Herrity began his presentation by thanking Councilmember Nickum for his 41 years and 2 months of service on the Town Council.

He reported on a variety of short and long-term options to mitigate the issues that have been raised by the Town, such as inter-county cut-through traffic, unsafe passing, and traffic volume increase. Some of the short-term solutions include providing an increased police presence in and around town, posting variable message signs regarding reckless driving, and collecting speed data. The County is evaluating safe locations to set-up enforcement zones, and adding \$200 extra fines for speeding, which would require a community request followed by a study. Supervisor Herrity also recommended posting a speed limit sign on Kincheloe Road, since none are currently posted. A sign study will be done for a pedestrian safety zone near the railroad crossing will be tied in with the streetscape.

Councilmember Nickum asked Supervisor Herrity if he could help spur VDOT into action to pave the section next to the railroad tracks where vehicles have become stuck on the tracks, and noted that Chapel Street needs to be repaved (where the pump and haul trucks are causing wear and tear). Supervisor Herrity said he would direct his staff to look in to helping with these two issues.

Long-term solutions: Supervisor Herrity reported that the plan is to eliminate the Popes Head interchange and widen Fairfax County Parkway in 2022. Also planned is a funded project to widen Route 28 from Route 66 all the way to Prince William County. Signage will be erected in Prince William County to direct people to use main roads rather than the town's surface roads.

A concern was raised about the safety of cyclists and motorists on the road. Supervisory Herrity responded that there is a long-term plan to install a pedestrian trail that leads to Route 123 that may attract the cyclists off the road.

A question was raised about what will become of Clifton Elementary School. Mr. Herrity answered there are substantial remediation needs, before it can be suitable for public use. He would like to see it re-opened as a school. He noted that the school system is still responsible for that property, because the Board of Supervisors refuses to assume ownership (in the hopes that it will one day resume operation as a school).

10. New Business.

None.

11. Adjournment.

- **Councilmember Nickum moved to adjourn, seconded by Councilmember Poe. The motion was approved by poll vote, 6-0.**

Town of Clifton - Streetscape



Public Information Meeting
June 5th, 2018

Presentation Outline

- Team Introduction
- Project Introduction
- Progress
- Timeline
- Current design
- Q/A



Team Introduction



- Susan Yantis
 - Special Projects Committee Chairman – Town of Clifton
- Jim Bishoff, PE
 - J2 Engineers – Prime
- Zac Lette, RLA
 - LPDA - Landscape Architecture & Planning



Town Federally Funded Projects (Administered by VDOT)



Caboose Plaza
– Completed late 1990's



Floodplain Park
– Completed 2013



Streetscape Master Plan (SMP)
– Town Adopted in February 2012



**Streetscape Project Phase 1:
Triangle Gateway Improvement**
-Complete in December 2015

**Streetscape Project Phase 2:
Preliminary Engineering**
-Authorized in June 2017



Streetscape Project Funding Timeline



- FY 2008 – Earmark (SAFETEA-LU) Funding to development SMP project and implementation
- FY 2012-2013 – Transportation Enhancement Program Funds Project scope:
Main Street – Ford Lane to Chapel Street
- FY 2013 – 2014 – MAP 21 Transportation Alternatives Funding Project scope: Additional funding to complete project scope

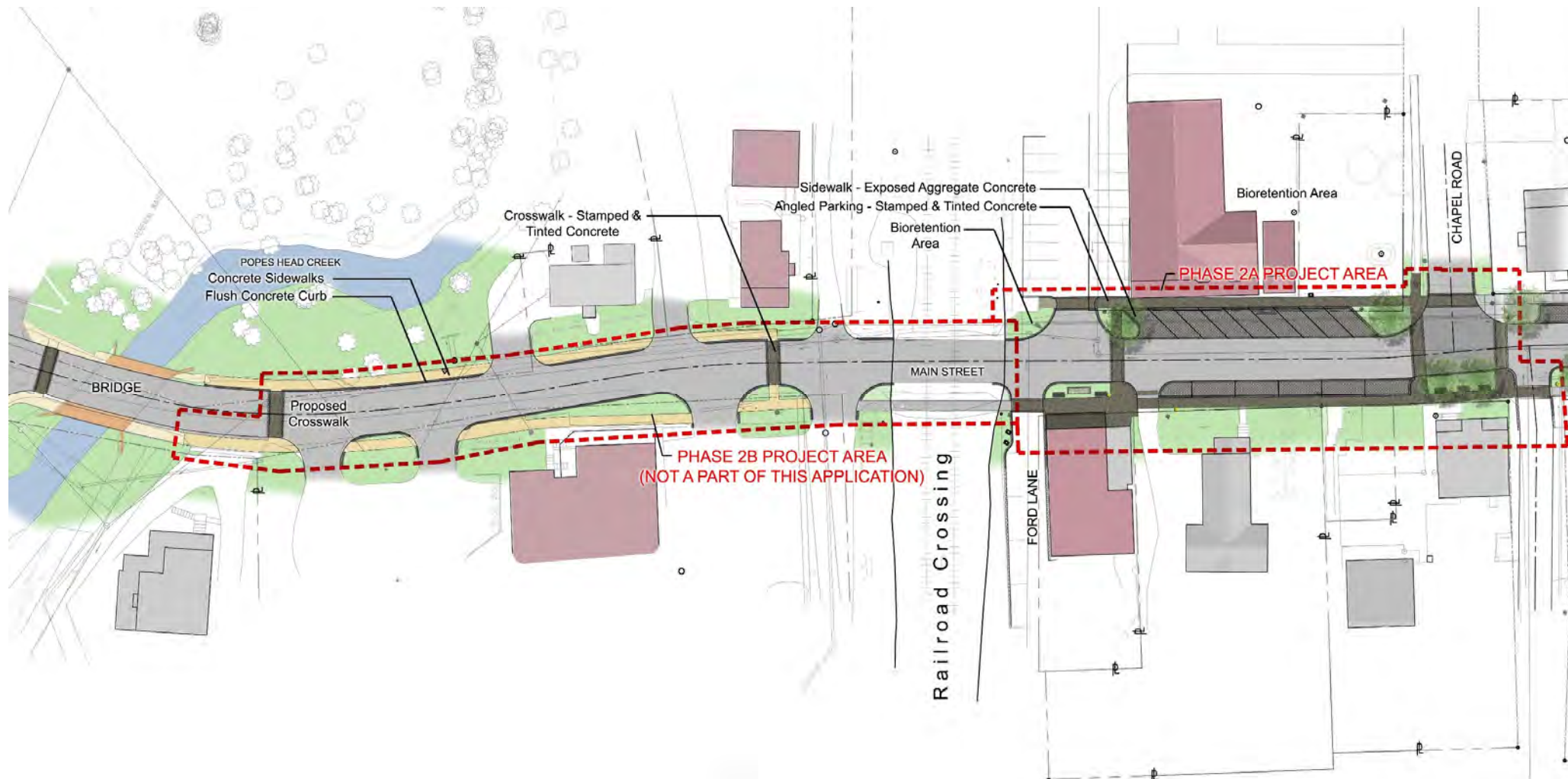


Streetscape Project Phase 2A

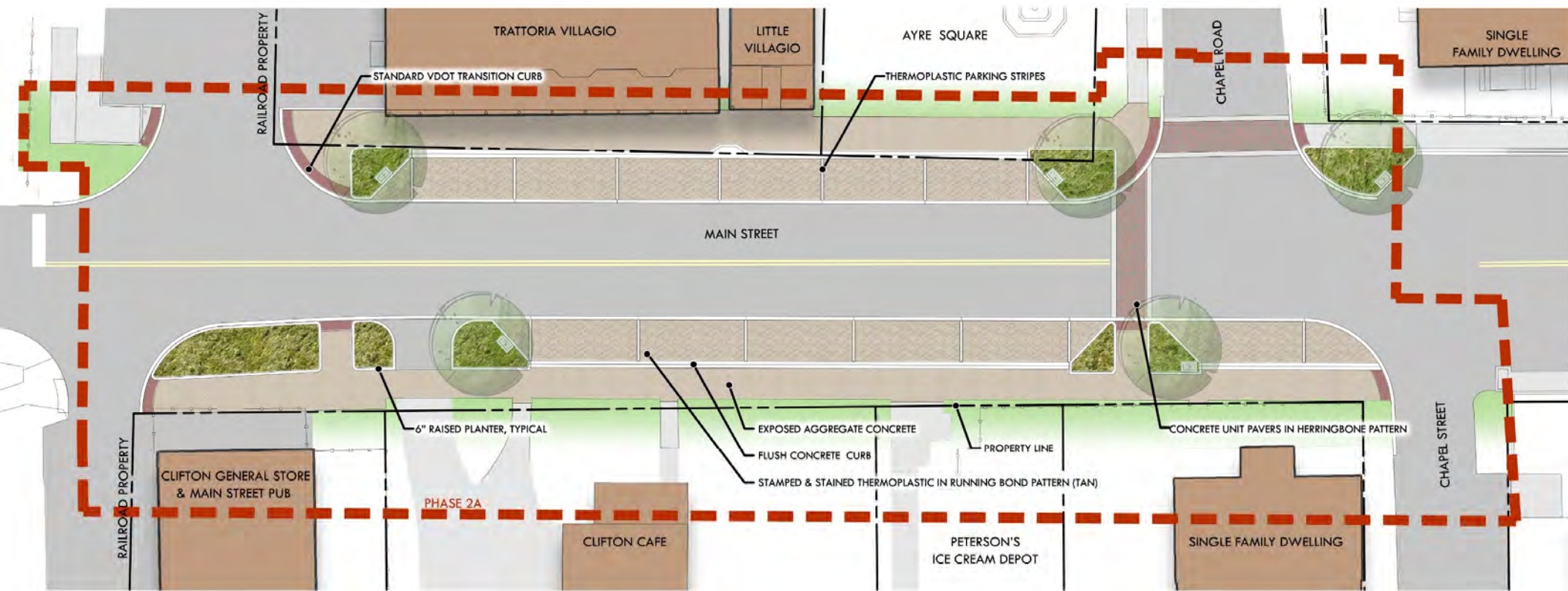
- Streetscape
 - Improves pedestrian circulation and visibility
 - Clearly delineates pedestrian, parking and traffic
 - Provides landscape opportunities
 - Calms traffic and speeds
- Where?
 - Historic Central Business District between the Ford Lane and Chapel Road



Streetscape Project Phase 2A Scope



Streetscape Materials Plan

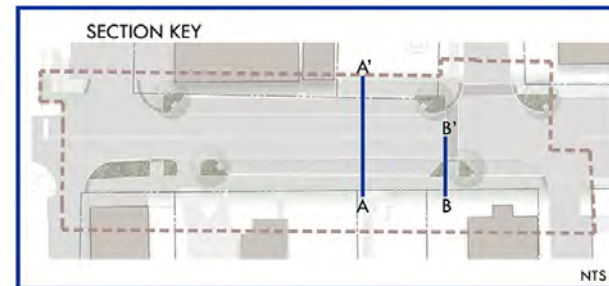


Section View A

RIGHT-OF-WAY/R
EDGE VARIES

C

RIGHT-OF-WAY/R
EDGE VARIES



A

5'-7' SIDEWALK

8' PARALLEL PARKING

2' VALLEY GUTTER

8" FLUSH CURB

11' TRAVEL LANE

MAIN STREET

11' TRAVEL LANE

8" FLUSH CURB

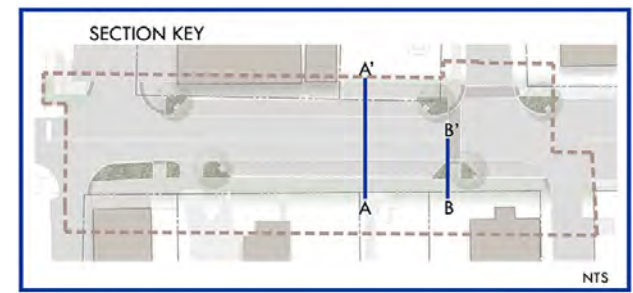
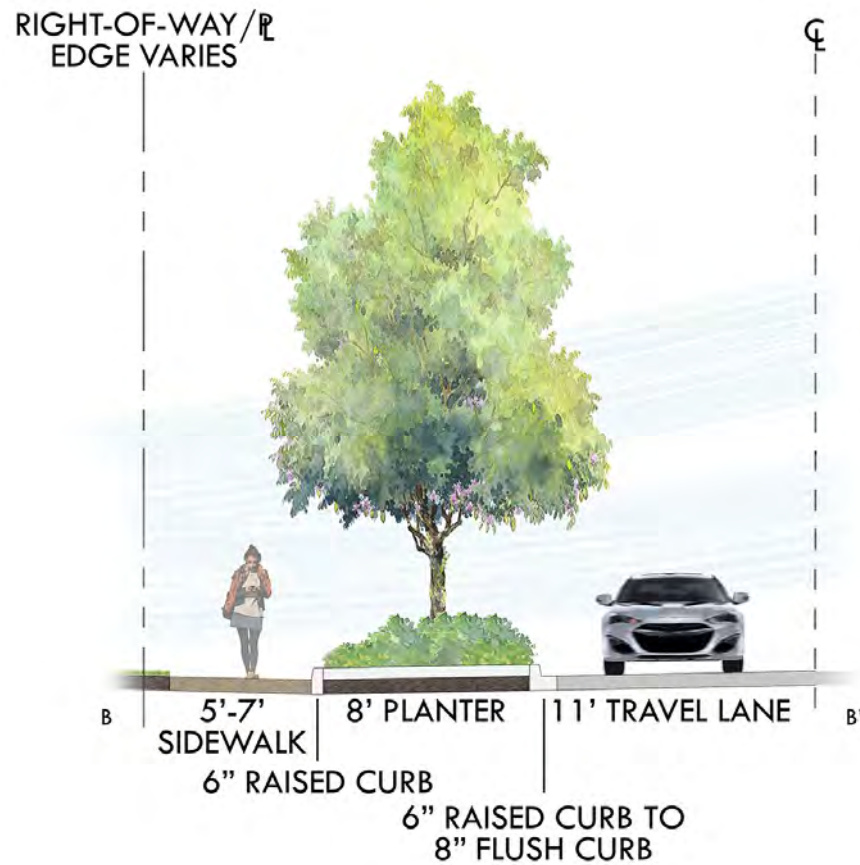
8' PARALLEL PARKING

2' VALLEY GUTTER

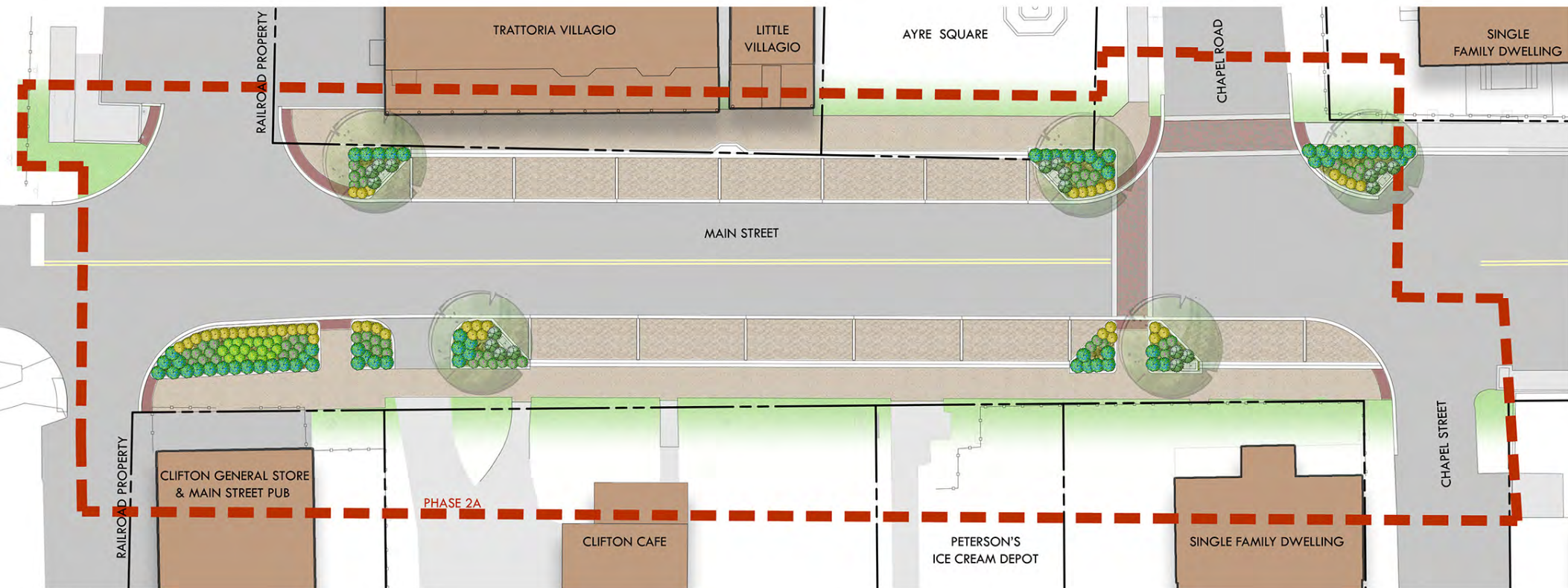
5'-7' SIDEWALK

A'

Section View B



Streetscape / Landscape Concept



Project Area – North View



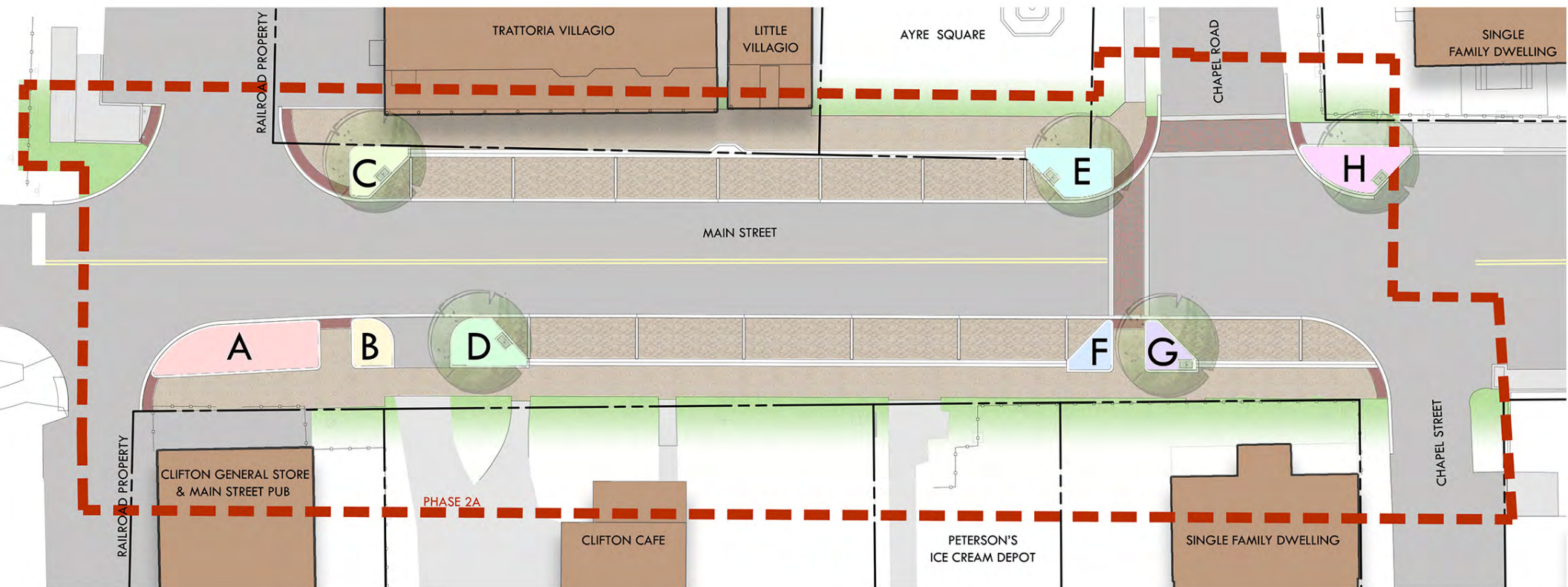
Project Area – South View



Questions and Discussion



Landscape Areas



Project Area – North View – Without Utility Poles



Project Area – South View – Without Utility Poles





Amanda Christman <cliftonclerkva@gmail.com>

June 5, 2018 Town Council Meeting - Treasurer's Report for period ended 05/31/18

1 message

Marilyn Lane Barton <clifton.treasurer@cox.net>

Tue, Jun 5, 2018 at 12:34 PM

To: "William R. Hollaway, Ph.D." <WHollaway77@gmail.com>, Jennifer Heilmann <jbheilmann@gmail.com>, WAYNE <clifnick@yahoo.com>, mcdonald.regan@gmail.com, Melissa Milne <Melissa.milne9@gmail.com>, darrell.poe@gmail.com
Cc: cliftonclerkva@gmail.com, "Barton, Marilyn" <mbarton@comres.org>

Hello everyone,

Attached are the **Financial Reports for the period ended May 31, 2018**. The Financial Reports include:

- The Summary of **Cash Balances Report as of May 31, 2018** reflects total funds of **\$1,208,362.66**. *See the detailed Cash Balance Report. Please note that the interest for the new CDs at United is not yet available on line. This has been addressed with our Branch Manager and is being resolved today. I have estimated the interest for May @ \$160 per CD, based upon the interest verbally reported for March 19 – April 30. Once I confirm the actual interest, it will be updated and included for the June Financials.*
- **Profit & Loss Summary by Fund** for period ended 05/31/2018. **Highlights of May** transactions are noted on this summary report. The main items for the month include:
- **Committee Fundraising:** Receipt of \$367.55 for the Council of the Arts @ \$267.55 and for Park Rental @ \$100.
- **Community Hall:** New rental income of \$1,200 was received in May from Professional Tutoring as presented at the April Town Council meeting.
- **Taxes & Permits** highlights include receipt in May of **\$260 for ARB fees, \$180 was received in May for new Motor Vehicle Fees** from Fairfax County, **for a YTD total of \$9,701. \$2,801.50** was received in May from **Fairfax County for March 2018 Local Sales Taxes**, reflecting the **usual two-month delay** in Sales tax revenues. There were no BPOL application fees received in May. The Treasurer continues followed up with businesses still outstanding.
- **Commodities:** Norton security software was renewed @ \$105.
- **Contractual Expense:** The highlights for May include **\$1,218.53 expended for the Community Hall, \$4,100 expended for legal services from Nov 26, 217 to April 26, 2018** as approved by the Mayor, **\$120 for legal advertising, \$412.45 for the Town's web site maintenance and configuration, and \$1,510 for Town Services**. See the detailed P&L export for more detail.
- **Payroll Expense** reflects the disbursement of \$2,000 for annual bonuses to Town employees as approved at the April Town Council meeting.
- **CIF – CIF Special Project Streetscape Phase 2 –** May activity reflects receipt of **VDOT reimbursements of \$12,376.15** for Streetscape Phase 2, and a **payment to J2 Engineering in the amount of \$3,514.26**.
- **Supplemental Detail Reports are provided as follows:**
- **Community Hall P&L compared to Budget Report**
- **Profit & Loss Detail Export** Report for period ended 05/31/2018. This report is a detailed export of the income and expenses from the accounting system. Notes and supplementary schedules are provided on the Profit & Loss Summary report and as additional tabs which highlight items of interest.

Other updates:

- **Final Bound Audited Financial Statements for FY17, ended 6/30/17**, were received and are being distributed at the meeting. The electronic copies will be emailed to you last month.

After your review, if you have any questions or concerns, please let me know. If there are additional supplemental schedules that you would like to see, just let me know.

Thank you.

IMPORTANT: Please let me know if you DO NOT wish to receive a paper copy of these documents provided to you at the meeting. Thanks so much!

Sincerely,

Marilyn

Marilyn Barton

Treasurer

Town of Clifton

P.O. Box 309

Clifton, VA 20124-0309

Cell: 703-678-8607



2018 05 31 Financial Statements.xlsx
73K

Town of Clifton
Cash Balances Report

	5/31/2018	<u>Bank Rates Effective March 19, 2018</u>		<u>Negotiated Increases</u>
ASSETS		CD Term	Maturity Date	APR %
Current Assets				
Checking/Savings				
John Marshall Bank CDs	302,923.59	1 yr	7/31/2018	1.17%
John Marshall Bank CDs	210,651.62	18 months	9/19/2019	1.56% Up from 1.19% @ 3/19/18
C.D. - United Bank 1	100,406.57	2 yrs	3/19/2020	2.00% Up from 1.19% @ 3/19/18 J.Marshall Bank
C.D. - United Bank 2	100,406.57	2 yrs	3/19/2020	2.00% Up from 1.19% @ 3/19/18 J.Marshall Bank
C.D. - United Bank 3	100,406.57	2 yrs	3/19/2020	2.00% Up from 1.19% @ 3/19/18 J.Marshall Bank
C.D. - United Bank 4	100,406.57	2 yrs	3/19/2020	2.00% Up from 1.19% @ 3/19/18 J.Marshall Bank
United Bank - Events Acct	100.00			
Checking-United Bank	35,806.26	Min Bal \$2,500	"Chairman's Club"	0.10%
Investments-LGIP	937.00			
Money Market Savings-United	251,915.26		July 2017 negotiated rate	0.20% This is being reviewed for potential increase
Security Deposit - United Bank	4,402.65			
Total Checking/Savings	1,208,362.66			

NOTE: The Treasurer worked with both of the Town's Banks to secure the best investment return.

NOTE: The interest earned on the United Bank CDs is estimated for May @ 160.00 each. The Treasurer has requested that the CDs be made available via on line banking for ease in access. A second request has been made to our Bank Manager who assured it would be resolved 6/5/18.

Town of Clifton

Profit & Loss Budget Performance

May 2018

<u>Operating Funds</u>		<u>May 18</u>	<u>Budget</u>	<u>Jul '17 - May 18</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income						
	State Funding	0.00		10,000.00	10,000.00	10,000.00
	CIF - Capital Improvements Fund					
	Clifton Public Parking Rental	0.00	0.00	0.00	450.00	450.00
1	Committees Fundraising	367.55	166.67	14,833.16	18,033.33	18,200.00
2	Community Hall Revenues	2,071.88	500.00	6,966.27	5,500.00	6,000.00
	Haunted Trail Event	0.00		49,790.53	30,000.00	30,000.00
3	Interest Income	1,270.04	1,166.67	11,163.48	12,833.33	14,000.00
	Other Income	0.00		0.00	26,364.00	26,364.00
4	PC - Reimbursements	0.00		2,337.50		
	Pink House Rental	2,900.00	3,400.00	32,200.00	37,400.00	40,800.00
5	Tax and Permits Revenue	5,012.20	3,958.33	91,953.05	98,241.67	102,200.00
	Total Income	11,621.67	9,191.67	219,243.99	238,822.33	248,014.00
	Gross Profit	11,621.67	9,191.67	219,243.99	238,822.33	248,014.00
Expense						
	Citizens' Recognition Expense	0.00	62.50	0.00	687.50	750.00
	Bank Service Charges	0.00		20.00		
	CIF Expenses					
6	Commodities	153.99	435.84	1,438.71	5,294.16	5,730.00
7	Contractual	7,386.32	8,066.69	70,037.52	151,683.31	158,750.00
	Haunted Trail Expenses	0.00		12,632.90	15,000.00	15,000.00
	OTHER - TC approval req'd +\$500	0.00	625.00	0.00	6,875.00	7,500.00
8	Payroll Expenses	6,666.66	5,023.67	46,857.76	55,260.33	60,284.00
	Total Expense	14,206.97	14,213.70	130,986.89	234,800.30	248,014.00
	Net Income	(2,585.30)	(5,022.03)	88,257.10	4,022.03	0.00
<u>CIF FUNDS:</u>						
CIF Income						
9	CIF - Capital Improvements Fund	12,376.15	60,625.00	17,262.58	666,875.00	727,500.00
CIF Expenses						
9	CIF Expenses	3,514.26		54,073.31	1,110,500.00	1,110,500.00
	Net Income - CIF Funds	8,861.89	60,625.00	-36,810.73	-443,625.00	-383,000.00
	Consolidated Net Income	6,276.59	55,602.97	51,446.37	-439,602.97	-383,000.00

NOTES:

- 1 **Committee Fundraising:** May activity reflects 267.55 from the Council of the Arts & \$100 for Park Rental.
- Community Hall Revenues** reflect receipts through April which were turned in at the May meeting. The increase in rents reflects the receipt of \$1200 from Professional Tutoring. (See the C.H. Report included.)
- 2
- 3 **Interest Income** on the United Bank CDs have been estimated @ \$640 for May. Lack of access to the CD accounts is being resolved by U.B.
- 4 **Planning Commission Reimbursement** -The Town received reimbursement from the owner for William Gordan Associates expenditure for Planning Commission consultation.
- 5 **Taxes & Permits** highlights include no receipts in May for BPOs. Follow up contacts have been made. \$260 was received for ARB fees, \$ 180 was received in May for new Motor Vehicle Fees from Fairfax County, for a YTD total of \$ 9,701. \$2,801.50 was received in May from Fairfax County for March 2018 Local Sales Taxes, reflecting the usual 2 month delay in Sales tax revenues.

Town of Clifton
Profit & Loss Budget Performance
May 2018

<u>Operating Funds</u>		May 18	Budget	Jul '17 - May 18	YTD Budget	Annual Budget
6	Commodities reflects \$105 for renewal of Norton firewall software and \$49 for stamps.					
7	Contractual Expense: The highlights for May include \$1,218.53 expended for the Community Hall (see supplemental report), \$4,100 for legal fee for services from Nov. 6, 2017 to April 26, 2018 approved by the Mayor, \$120 for legal advertising, \$412.45 the Town's web site maintenance and configuration and \$1,510 for Town Services.					
8	Payroll expense reflects the disbursement of \$2,000 for annual bonuses to Town Employees approved at the April Town Council meeting.					
9	CIF Special Project Streetscape Phase 2 - May activity reflects receipt of VDOT reimbursements of \$12,376.15 for Streetscape Phase 2, and a payment to J2 Engineering in the amount of \$3,514.26.					

Town of Clifton
Community Hall Profit & Loss Budget Performance
May 2018

	May 18	Budget	Jul '17 - May 18	YTD Budget	Annual Budget
Income					
Community Hall Revenues					
Community Hall Rentals	2,071.88	500.00	6,966.27	5,500.00	6,000.00
Total Community Hall Revenues	2,071.88	500.00	6,966.27	5,500.00	6,000.00
Total Income	2,071.88	500.00	6,966.27	5,500.00	6,000.00
Gross Profit	2,071.88	500.00	6,966.27	5,500.00	6,000.00
Expense					
Contractual					
Community Hall Expenses					
C.H.-Cleaning	150.00	166.67	1,350.00	1,833.33	2,000.00
C.H.-Equipment & Supplies	0.00	62.50	105.83	687.50	750.00
C.H.-General Maintenance	0.00	166.67	0.00	1,833.33	2,000.00
C.H.-Management Fee	517.97	125.00	1,891.57	1,375.00	1,500.00
C.H. - Electric	550.56	666.67	5,097.68	7,333.33	8,000.00
C.H. Interior Improvements	0.00	416.67	0.00	4,583.33	5,000.00
Total Community Hall Expenses	1,218.53	1,604.18	8,445.08	17,645.82	19,250.00
Total Contractual	1,218.53	1,604.18	8,445.08	17,645.82	19,250.00
Total Expense	1,218.53	1,604.18	8,445.08	17,645.82	19,250.00
Net Income	853.35	(1,104.18)	(1,478.81)	(12,145.82)	(13,250.00)

Town of Clifton
Profit & Loss Budget Performance
May 2018

	A	B	C	D	E	F	G	H	I	J	K	L	M
1													
2									May 18	Budget	Jul '17 - May 18	YTD Budget	Annual Budget
3			Income										
4			State Funding										
5			Fire Program Funds					0.00			10,000.00	10,000.00	10,000.00
6			Total State Funding					0.00			10,000.00	10,000.00	10,000.00
7			CIF - Capital Improvements Fund										
8			Grants										
9			Federal										
10			ISTEA-Clifton Streetscape					0.00	12,125.00		0.00	133,375.00	145,500.00
11			Total Federal					0.00	12,125.00		0.00	133,375.00	145,500.00
12			VDOT- MAP21 Streetscape Phase 2					12,376.15	48,500.00		17,262.58	533,500.00	582,000.00
13			Total Grants					12,376.15	60,625.00		17,262.58	666,875.00	727,500.00
14			Total CIF - Capital Improvements Fund					12,376.15	60,625.00		17,262.58	666,875.00	727,500.00
15			Clifton Public Parking Rental					0.00	0.00		0.00	450.00	450.00
16			Committees Fundraising										
17			Homes Tour Income					0.00			9,298.21	4,000.00	4,000.00
18			Clifton Business Coalition										
19			Celebrate Clifton Gala					0.00			0.00	10,000.00	10,000.00
20			Total Clifton Business Coalition					0.00			0.00	10,000.00	10,000.00
21			Council of the Arts										
22			Clifton Film Festival					192.55			4,954.95	2,000.00	2,000.00
23			Annual Summer Play Event					0.00	0.00		0.00	0.00	0.00
24			Calendar Sales					0.00	0.00		0.00	0.00	0.00
25			Community Arts Programs-CGT inc					75.00	125.00		255.00	1,375.00	1,500.00
26			Total Council of the Arts					267.55	125.00		5,209.95	3,375.00	3,500.00
27			Environmental Committee										
28			Environmental Event					0.00	41.67		0.00	458.33	500.00
29			Total Environmental Committee					0.00	41.67		0.00	458.33	500.00
30			Parks Committee										
31			Park Rental					100.00			325.00	200.00	200.00
32			Total Parks Committee					100.00			325.00	200.00	200.00
33			Total Committees Fundraising					367.55	166.67		14,833.16	18,033.33	18,200.00
34			Community Hall Revenues										
35			Community Hall Rentals					2,071.88	500.00		6,966.27	5,500.00	6,000.00
36			Total Community Hall Revenues					2,071.88	500.00		6,966.27	5,500.00	6,000.00
37			Haunted Trail Event					0.00			49,790.53	30,000.00	30,000.00
38			Interest Income - <i>includes estimate of U.B. CD Interest</i>					1,270.04	1,166.67		11,163.48	12,833.33	14,000.00
39			Other Income										
40			Carry Frwd - Prior Year Surplus					0.00			0.00	26,314.00	26,314.00
41			Other Income - Other					0.00			0.00	50.00	50.00
42			Total Other Income					0.00			0.00	26,364.00	26,364.00
43			PC - Reimbursements					0.00			2,337.50		
44			Pink House Rental					2,900.00	3,400.00		32,200.00	37,400.00	40,800.00
45			Tax and Permits Revenue										
46			ARB Permits					260.00	16.67		1,120.00	183.33	200.00
47			BPOL tax					0.00	0.00		41,988.47	46,000.00	46,000.00
48			Cigarette Tax					202.99	183.33		2,185.59	2,016.67	2,200.00
49			Communications Sales Tax -Va					444.16	458.33		4,964.03	5,041.67	5,500.00

Town of Clifton
Profit & Loss Budget Performance
May 2018

	A	B	C	D	E	F	G	H	I	J	K	L	M
1													
2									May 18	Budget	Jul '17 - May 18	YTD Budget	Annual Budget
50								Franchise Fees - Cox & Verizon	897.23	316.67	3,436.77	3,483.33	3,800.00
51								Motor Vehicle Tags	180.00		9,701.13	7,000.00	7,000.00
52								Railroad Tax	0.00		1,619.59	1,700.00	1,700.00
53								Sales Tax	2,801.50	2,833.33	24,452.50	31,166.67	34,000.00
54								Use Permits	0.00	58.33	1,325.00	641.67	700.00
55								Utility Consumption Tax	226.32	91.67	1,159.97	1,008.33	1,100.00
56								Total Tax and Permits Revenue	5,012.20	3,958.33	91,953.05	98,241.67	102,200.00
57								Total Income	23,997.82	69,816.67	236,506.57	905,697.33	975,514.00
58								Gross Profit	23,997.82	69,816.67	236,506.57	905,697.33	975,514.00
59								Expense					
60								Citizens' Recognition Expense	0.00	62.50	0.00	687.50	750.00
61								Bank Service Charges	0.00		20.00		
62								CIF Expenses					
63								Hist Property Acquisition & Imp	0.00		0.00	50,000.00	50,000.00
64								Engineering /Design - Sidewalks	0.00		0.00	3,000.00	3,000.00
65								Caboose Renovation	0.00		0.00	15,000.00	15,000.00
66								CIF-Town Parks Committee					
67								CIF-Playground Impr.	0.00		0.00	10,000.00	10,000.00
68								Total CIF-Town Parks Committee	0.00		0.00	10,000.00	10,000.00
69								CIF - Land Purchase	0.00		0.00	200,000.00	200,000.00
70								Clifton Creek Park - Trails	0.00		0.00	20,000.00	20,000.00
71								RR Siding Parking Facility	0.00		19,799.00	35,000.00	35,000.00
72								Special Projects Committee					
73								Dev. of Streetscape Phase 2	3,514.26		34,274.31		
74								VDOT EN- Main St Improvements	0.00		0.00	727,500.00	727,500.00
75								Total Special Projects Committee	3,514.26		34,274.31	727,500.00	727,500.00
76								Storage Facility	0.00		0.00	50,000.00	50,000.00
77								Total CIF Expenses	3,514.26		54,073.31	1,110,500.00	1,110,500.00
78								Commodities					
79								Office Equipment	0.00		0.00	500.00	500.00
80								Calendars/Posters Expense	0.00		0.00	0.00	0.00
81								Computer Supplies	104.99	106.67	390.09	1,173.33	1,280.00
82								Copies	0.00	16.67	35.44	183.33	200.00
83								License Plates	0.00		39.75	0.00	0.00
84								Miscellaneous	0.00	208.33	135.60	2,291.67	2,500.00
85								Miscellaneous - Commodities	0.00	0.00	0.00	0.00	0.00
86								Office Supplies	0.00	62.50	326.77	687.50	750.00
87								Postage and Delivery	49.00	41.67	511.06	458.33	500.00
88								Total Commodities	153.99	435.84	1,438.71	5,294.16	5,730.00
89								Contractual					
90								Fire Program	0.00		10,000.00	10,000.00	10,000.00
91								Caboose Expenses					
92								Caboose Equipment	0.00	41.67	0.00	458.33	500.00
93								Caboose Maintenance	0.00	125.00	0.00	1,375.00	1,500.00
94								Total Caboose Expenses	0.00	166.67	0.00	1,833.33	2,000.00
95								Community Hall Expenses					
96								C.H.-Cleaning	150.00	166.67	1,350.00	1,833.33	2,000.00

Town of Clifton
Profit & Loss Budget Performance
May 2018

	A	B	C	D	E	F	G	H	I	J	K	L	M
1													
2									May 18	Budget	Jul '17 - May 18	YTD Budget	Annual Budget
97								C.H.-Equipment & Supplies	0.00	62.50	105.83	687.50	750.00
98								C.H.-General Maintenance	0.00	166.67	0.00	1,833.33	2,000.00
99								C.H.-Management Fee	517.97	125.00	1,891.57	1,375.00	1,500.00
100								C.H. - Electric	550.56	666.67	5,097.68	7,333.33	8,000.00
101								C.H. Interior Improvements	0.00	416.67	0.00	4,583.33	5,000.00
102								Total Community Hall Expenses	1,218.53	1,604.18	8,445.08	17,645.82	19,250.00
103								Dues and Subscriptions					
104								Conference Attendance	0.00		0.00	500.00	500.00
105								Va. Municipal League	0.00		396.00	600.00	600.00
106								Dues and Subscriptions - Other	0.00		0.00	100.00	100.00
107								Total Dues and Subscriptions	0.00		396.00	1,200.00	1,200.00
108								Insurance	0.00		6,820.00	6,600.00	6,600.00
109								Legal Advertising	120.00	166.67	120.00	1,833.33	2,000.00
110								Mayoral Reimbursement	0.00	41.67	0.00	458.33	500.00
111								Miscellaneous	0.00	208.33	20.00	2,291.67	2,500.00
112								Professional Fees					
113								Accounting	0.00		3,881.13	7,500.00	7,500.00
114								Legal Fees	4,100.00	1,666.67	4,100.00	18,333.33	20,000.00
115								Total Professional Fees	4,100.00	1,666.67	7,981.13	25,833.33	27,500.00
116								Rent					
117								Ayre Square Rental	0.00		1,226.84	1,400.00	1,400.00
118								Railroad Siding Rental	0.00		1,679.12	1,700.00	1,700.00
119								Total Rent	0.00		2,905.96	3,100.00	3,100.00
120								Town Assoc of Northern Va Event	0.00		0.00	600.00	600.00
121								Town Facilities					
122								Ayre Square Maintenance	0.00	41.67	0.00	458.33	500.00
123								Pink House Expenses					
124								Pink House Maintenance	0.00	1,250.00	45.61	13,750.00	15,000.00
125								Pink House Repairs	0.00	0.00	0.00	0.00	0.00
126								Total Pink House Expenses	0.00	1,250.00	45.61	13,750.00	15,000.00
127								Town Handyman - 1099 vendor	0.00	333.33	0.00	3,666.67	4,000.00
128								Total Town Facilities	0.00	1,625.00	45.61	17,875.00	19,500.00
129								Town Government					
130								Architectural Review Board	0.00	25.00	0.00	275.00	300.00
131								Beautification Comm.					
132								Banner Replacement	0.00		0.00	3,000.00	3,000.00
133								Christmas Tree Lighting Event	0.00		0.00	1,000.00	1,000.00
134								Flower Receptacles	0.00		233.11	800.00	800.00
135								Railroad Siding Boxes-plantings	0.00		0.00	1,000.00	1,000.00
136								Total Beautification Comm.	0.00		233.11	5,800.00	5,800.00
137								Planning Commission					
138								Consulting-Capital/Town & Zng	0.00	250.00	0.00	2,750.00	3,000.00
139								General Admin Costs	0.00	50.00	135.60	550.00	600.00
140								General Consulting	0.00	250.00	6,806.25	2,750.00	3,000.00
141								PC Hearings, Ads and copies	0.00	100.00	0.00	1,100.00	1,200.00
142								Total Planning Commission	0.00	650.00	6,941.85	7,150.00	7,800.00
143								Town Committees Expense					

Town of Clifton
Profit & Loss Budget Performance
May 2018

	A	B	C	D	E	F	G	H	I	J	K	L	M
1													
2									May 18	Budget	Jul '17 - May 18	YTD Budget	Annual Budget
144								Clifton Business Coalition Exp					
145								Commercial Directional Signs	0.00		0.00	1,500.00	1,500.00
146								Celebrate Clifton Gala	0.00		0.00	1,000.00	1,000.00
147								Welcome Ctr- Walking Tour Pampl	0.00		0.00	500.00	500.00
148								Winter Holidays	0.00		0.00	0.00	0.00
149								Total Clifton Business Coalition Exp	0.00		0.00	3,000.00	3,000.00
150								Communication Committee					
151								Town email system	0.00		0.00	800.00	800.00
152								Web Server Maint & Domain Subsc	12.45	0.00	124.55	600.00	600.00
153								Web site updating & config	400.00		1,115.00	2,500.00	2,500.00
154								Total Communication Committee	412.45	0.00	1,239.55	3,900.00	3,900.00
155								Council for the Arts Committee					
156								Clifton Film Festival Exp	0.00		1,660.00	3,000.00	3,000.00
157								Audio/Video Equipment Expenses	0.00		0.00	2,150.00	2,150.00
158								Calendar Expense	0.00		0.00	0.00	0.00
159								Community Arts Events-CGT exp	0.00	125.00	0.00	1,375.00	1,500.00
160								Annual Summer Play Event	0.00		0.00	0.00	0.00
161								Total Council for the Arts Committee	0.00	125.00	1,660.00	6,525.00	6,650.00
162								Environmental Comm					
163								Environmental Event Expense	0.00		125.00	250.00	250.00
164								Environmental Comm - Other	0.00		21.97	250.00	250.00
165								Total Environmental Comm	0.00		146.97	500.00	500.00
166								Historic Preservation Comm Exp					
167								Historic Town Documents exp	0.00		0.00	250.00	250.00
168								Civil War Walking Tour Pamphlet	0.00		0.00	500.00	500.00
169								Historic Events	0.00		0.00	1,000.00	1,000.00
170								Town Museum	0.00		0.00	1,000.00	1,000.00
171								Total Historic Preservation Comm Exp	0.00		0.00	2,750.00	2,750.00
172								Homes Tour Committee	0.00		5,459.19	2,500.00	2,500.00
173								Sunshine Committe					
174								Easter Egg Hunt Expense	0.00	0.00	0.00	250.00	250.00
175								Welcome Baskets & Sympathy	0.00	41.67	0.00	458.33	500.00
176								Total Sunshine Committe	0.00	41.67	0.00	708.33	750.00
177								Town Parks Committee Exp					
178								Gazebo Garden Refurbishment	0.00		0.00	0.00	0.00
179								Landscape/Ground Maint expense	0.00	354.17	3,478.00	3,895.83	4,250.00
180								Fall Zone Mulching	0.00		2,450.00	2,500.00	2,500.00
181								Parks Mgt Fee	25.00		81.25	50.00	50.00
182								Playground Equip. Maintenance	0.00		821.64	1,000.00	1,000.00
183								Tree Trimming & Replacement	0.00		3,685.00	5,000.00	5,000.00
184								Total Town Parks Committee Exp	25.00	354.17	10,515.89	12,445.83	12,800.00
185								Traffic, Parking & Safety Comm	0.00		0.00	500.00	500.00
186								Total Town Committees Expense	437.45	520.84	19,021.60	32,829.16	33,350.00
187								Total Town Government	437.45	1,195.84	26,196.56	46,054.16	47,250.00
188								Town Services					
189								Recepticle Trash Maintenance	0.00	0.00	0.00	0.00	0.00
190								Elections	0.00	1,000.00	0.00	1,000.00	1,000.00

Town of Clifton
Profit & Loss Budget Performance
May 2018

	A	B	C	D	E	F	G	H	I	J	K	L	M
1													
2									May 18	Budget	Jul '17 - May 18	YTD Budget	Annual Budget
191								Grass Mowing	1,200.00		3,900.00	6,050.00	6,050.00
192								Town Park Lawn Maintenance	0.00		0.00	5,000.00	5,000.00
193								Trash Collection	229.65	308.33	2,496.15	3,391.67	3,700.00
194								Utilities					
195								Gas and Electric	80.69	83.33	711.03	916.67	1,000.00
196								Total Utilities	80.69	83.33	711.03	916.67	1,000.00
197								Total Town Services	1,510.34	1,391.66	7,107.18	16,358.34	16,750.00
198								Total Contractual	7,386.32	8,066.69	70,037.52	151,683.31	158,750.00
199								Haunted Trail Expenses	0.00		12,632.90	15,000.00	15,000.00
200								OTHER - TC approval req'd +\$500	0.00	625.00	0.00	6,875.00	7,500.00
201								Payroll Expenses	6,666.66	5,023.67	46,857.76	55,260.33	60,284.00
202								Total Expense	17,721.23	14,213.70	185,060.20	1,345,300.30	1,358,514.00
203								Net Income	6,276.59	55,602.97	51,446.37	(439,602.97)	(383,000.00)

TOWN OF CLIFTON
FAIRFAX COUNTY, VIRGINIA

PRESENTED: June 5, 2018

ADOPTED: June 5, 2018

A RESOLUTION: ADOPTING THE FY 2019 BUDGET

WHEREAS, The Clifton Town Council duly advertised its proposed FY 2019 budget with taxes, motor vehicle registration, Use Permit and other fees on May 1, 2018; and

WHEREAS, On May 8, 2018, the Clifton Town Council held a Public Hearing on its proposed FY 2019 Budget, taxes, motor vehicle registration, Use Permit and other fees.

NOW THEREFORE, Be it resolved, that pursuant to Code of Virginia of 1950, as amended, § 15.2-2503, the Clifton Town Council hereby adopts its Budget for FY 2019, as attached to this Resolution.

ADOPTED THIS 5TH DAY OF JUNE 2018.



William R. Hollaway, Mayor

Recorded Vote:

Motion by:

Seconded by:

Yeas:

Nays:

Abstentions:

Absent for Vote:

ATTEST:



Amanda Christman, Town Clerk

**TOWN OF CLIFTON
FAIRFAX COUNTY, VIRGINIA**

PRESENTED: June 5, 2018

ADOPTED: June 5, 2018


A RESOLUTION: AUTHORIZING APPROPRIATION AND EXPENDITURE FOR RELEASE OF FY 2019 FUNDS

WHEREAS, Pursuant to Code of Virginia of 1950, as amended, § 15.2-2506, the governing body must appropriate money prior to the Town of Clifton obligating revenue for contemplated expenditures; and

WHEREAS, The Clifton Town Council has adopted the FY 2019 Budget.

NOW THEREFORE, Be it resolved, that the Clifton Town Council hereby approves an annual appropriation for the release of FY 2019 funds.

ADOPTED THIS 5TH DAY OF JUNE 2018.



William R. Hollaway, Mayor

Recorded Vote:

Motion by:

Seconded by:

Yeas:

Nays:

Abstentions:

Absent for Vote:

ATTEST:



Amanda Christman, Town Clerk

**TOWN OF CLIFTON
FAIRFAX COUNTY, VIRGINIA**

PRESENTED: June 5, 2018

ADOPTED: June 5, 2018

A RESOLUTION: ADOPTING THE FY 2019 TAX RATES, MOTOR VEHICLE REGISTRATION AND USE PERMIT FEES.

WHEREAS, The Clifton Town Council duly advertised its proposed FY 2019 Budget with taxes, motor vehicle registration, Use Permit and other fees on May 1, 2018; and

WHEREAS, The proposed Budget contains taxes for communications sales, railroads, utility consumption, business licenses, cigarettes, meals, motor vehicle registration, Use Permit and other fees; and

WHEREAS, On May 8, 2018, the Clifton Town Council held a Public Hearing on its proposed FY 2019 Budget, taxes, motor vehicle registration, Use Permit and other fees.

NOW THEREFORE, Be it resolved that pursuant to Code of Virginia of 1950, as amended, § 15.2-2503, and §§ 15.2-2108.1:1, -2286, §§ 58.1-662, -648, -2607, 2900, -3703, -3830, -3840, and § 46.2-752, the Clifton Town Council hereby adopts the taxes, motor vehicle registration, Use Permit and other fees contained in its FY 2019 Budget, as attached to this Resolution.

ADOPTED THIS 5TH DAY OF JUNE 2018.



William R. Hollaway, Mayor

Recorded Vote:

Motion by:

Seconded by:

Yeas:

Nays:

Abstentions:

Absent for Vote:

ATTEST:



Amanda Christman, Town Clerk

	A	B	C
1	TOWN OF CLIFTON	Approved by T.C. at its	
2	FY 19 Proposed Budget - Approved by the T.C. 6/5/18	Regular Meeting on 6/5/18	
3	For the period July 1, 2018 to June 30, 2019	Approved Budget	
		FY19 06	
4	REVENUES:		
5	Taxes & Permits Revenues:		
6	ARB Permits	100.00	
7	BPOL	46,000.00	
8	Va Communications Sales Tax	5,400.00	
9	Cox & Verizon PEG Franchise Revenue & State Communication Sales and Use Tax	3,800.00	
10	Motor Vehicle Tags	9,000.00	
11	No. Va. Cigarette Tax	2,300.00	
12	Railroad Tax	1,600.00	
13	Sales Tax	34,000.00	
14	Meals Tax	0.00	
15	Use Permits	700.00	
16	Utility Consumption Tax	1,300.00	
17			
18	TOTAL TAXES & PERMITS:		104,200.00
19	Town Facilities Rentals:		
20	Community Hall	6,000.00	
21	Pink House	34,000.00	
22	Clifton Public Parking Offsets	0.00	
23	TOTAL FACILITIES RENTALS:		40,000.00
24	Other Revenues:		
25			
26	Clifton Arts Council		
27			
28	Clifton Film Festival	6,000.00	
29	Clifton's Got Talent- "Fall Winter Show"	0.00	
30			
31	Total Clifton Arts Council		6,000.00
32	Environmental Comiittee		
33	Environmental Event	0.00	
34	Total Environmental Committee		0.00
35	Haunted Trail Event	35,000.00	35,000.00
36	Historic Preservation Committee		
37	Historic Events in Town	0.00	
38			
39	Total Historic Preservation Committee		0.00
40	HOMES TOUR COMMITTEE		
41	Homes Tour	5,000.00	
42	TOTAL HOMES TOUR COMMITTEE		5,000.00
43			
44	Interest Income	13,000.00	13,000.00
45			
46	Town Parks Committee		
47	Property Rental-Park/Square/Gazebo	100.00	
48	Total Town Parks Committee		100.00

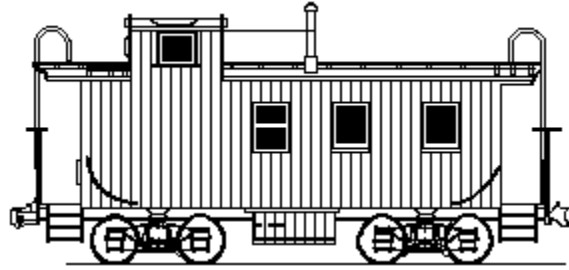
	A	B	C
1	TOWN OF CLIFTON	Approved by T.C. at its Regular Meeting on 6/5/18	
2	FY 19 Proposed Budget - Approved by the T.C. 6/5/18	Approved Budget	
3	For the period July 1, 2018 to June 30, 2019	FY19 06	
49	Clifton Business Committee		
50			
51	Celebrate Clifton Gala	0.00	
52	Total Clifton Business Committee		0.00
53	Fire Program State Grant- FCFD	11,000.00	11,000.00
54	Other income (Donations)	50.00	50.00
55	TOTAL OTHER REVENUE:		70,150.00
56	TOTAL REVENUES:		214,350.00
57			
58			
59	EXPENSES:		
60	Payroll Expenses:		
61	Town Manager Salary	0.00	
62	Town Clerk Salary	14,000.00	
63	Zoning Clerk Salary	6,000.00	
64	Assistant Project Manager- <i>Streetscape Special Project MATCH</i>	4,000.00	
65	Town Clerk- Records Review Salary	12,000.00	
66	Town Treasurer Salary	24,000.00	
67	Payroll Taxes	4,743.00	
68	Employee Incentives	2,000.00	
69	TOTAL PAYROLL EXPENSES:		66,743.00
70	CONTRACTUAL EXPENSES:		
71	Insurance	7,000.00	7,000.00
72	Town Government:		
73	ARB	300.00	300.00
74	Planning Commission (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500- EXPENSE)		
75	Consulting & Related expenses for Town Plan, Capital Plan, Zoning Ordinances	3,000.00	
76	Advertising for Public Hearings for Use Permits	1,200.00	
77	General Consulting	4,000.00	
78	General Admin/Education	300.00	
79			
80	Total Planning Commission		8,500.00
81	TOTAL GOVERNMENT:		15,800.00
82	Professional Fees:		
83	Accounting - Year Audit Review	7,500.00	
84	Legal Fees	30,000.00	
85	TOTAL PROFESSIONAL FEES:		37,500.00

	A	B	C
1	TOWN OF CLIFTON	Approved by T.C. at its Regular Meeting on 6/5/18	
2	FY 19 Proposed Budget - Approved by the T.C. 6/5/18	Approved Budget	
3	For the period July 1, 2018 to June 30, 2019	FY19 06	
86	Town Facilities:		
87	Town Handyman - 1099 vendor for maintenance services	6,000.00	6,000.00
88	Ayre Square Rent	1,500.00	1,500.00
89	Ayre Square Maintenance	500.00	500.00
90	Caboose Expenses:		
91	Equipment	500.00	
92	Maintenance	1,500.00	
93	Total Caboose Expenses:		2,000.00
94	Railroad Siding Rent	1,700.00	1,700.00
95	Subtotal - Facilities:		11,700.00
96	Town Meeting Hall Expenses: (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500- EXPENSE)		
97	Cleaning	2,000.00	
98	Electric	8,000.00	
99	Supplies	750.00	
100	General Maintenance - including floors	2,000.00	
101	Mgt Fee (25% of Community Hall Rentals)	1,500.00	
102	Interior Improvements - Over \$500 requires TC approval	5,000.00	
103			
104	TOTAL MEETING HALL EXPENSES		19,250.00
105	Pink House Expenses: (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500- EXPENSE)		
106	Maintenance & Repairs	5,000.00	
107			
108	Total Pink House Expenses:		5,000.00
109	TOTAL TOWN FACILITIES:		35,950.00
110	Town Services:		
111	Town Elections	1,000.00	
112	Town Park Lawn Maintenance	5,000.00	
113	Grass Mowing	6,050.00	
114	Trash Collections	3,700.00	
115	Fire Program State Grant Expense - passthrough to FCFD	11,000.00	
116	TOTAL TOWN SERVICES:		26,750.00
117	Utilities:		
118	Utilities - Electric (RR Siding, Gazebo & Ayre Sq. & street lights)	1,000.00	
119	TOTAL UTILITIES:		1,000.00
120	Dues & Subscriptions:		
121	Conference Attendance	500.00	
122	Other Dues, Subscriptions & Training - <i>Requires Town Council Approval</i>	1,000.00	
123	Va Municipal League	600.00	
124	TOTAL DUES & SUBSCRIPTIONS:		2,100.00

	A	B	C
1	TOWN OF CLIFTON	Approved by T.C. at its Regular Meeting on 6/5/18	
2	FY 19 Proposed Budget - Approved by the T.C. 6/5/18	Approved Budget	
3	For the period July 1, 2018 to June 30, 2019	FY19 06	
125	Other Contractual Expenses:		
126	Beautification Committee		
127	Flowers/Barrels & Flag Pole planter-Ayre Square	800.00	
128	Christmas Tree Lighting	1,000.00	
129	Banner Replacement	0.00	
130	Railroad Siding Boxes - North & South Sides	1,000.00	
131	Total Beautification Committee		2,800.00
132	Citizen Recognition Fund	1,000.00	1,000.00
133	Communication Committee (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500- EXPENSE)		
134	Town Email System	800.00	
135	Web Server Annual Maintenance with Domain Subscriptions	600.00	
136	Web Site Updating & Configuration	2,500.00	
137	Total Communication Committee		3,900.00
138	Clifton Arts Council (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500- EXPENSE)		
139			
140	Clifton's Got Talent - Fall/Winter Show	0.00	
141	Clifton Film Festival	3,000.00	
142	New: Audio/Video Equip	0.00	
143	Total Clifton Arts Council		3,000.00
144			
145	Committee on the Environment		
146	Town Clean Up	150.00	
147	Camp Fire Event	250.00	
148	Environmental Events - Movie Night	200.00	
149	Total Environmental Committee		600.00
150	Haunted Trail Event	15,000.00	15,000.00
151	Historic Preservation Committee		
152	Historic Events in Town	1,000.00	
153	Oral History Project	1,000.00	
154	Town Museum	1,000.00	
155	Historic Town Documents	250.00	
156			
157	Total Historic Preservation Committee		3,250.00
158	Homes Tour Committee (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500- EXPENSE)		
159	Homes Tour	3,000.00	
160	Total Homes Tour Committee		3,000.00
161	Legal Advertising	2,000.00	2,000.00
162	Council Member Event Reimbursements	500.00	500.00
163	Town Association of Northern Virginia Event	600.00	600.00
164	Miscellaneous Contractual Expenses (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500- EXPENSE)	2,500.00	2,500.00

	A	B	C
1	TOWN OF CLIFTON	Approved by T.C. at its Regular Meeting on 6/5/18	
2	FY 19 Proposed Budget - Approved by the T.C. 6/5/18	Approved Budget	
3	For the period July 1, 2018 to June 30, 2019	FY19 06	
165	Park Committee Expense		
166	Town Parks Committee (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500- EXPENSE)		
	Landscape/Ground Maintenance - Includes Playground, Ayre Square, 8 acre Park & Triangle		
167	Maintenance	4,250.00	
168	Tree Trimming and Replacement Planting - playground, Ayre Sq & Chapel St	5,000.00	
169	Playground Equipment Maintenance	2,000.00	
170	Fall Zone Mulching	3,000.00	
171	Mgt Fee (25% of Property Rentals)	50.00	
172	Total Town Parks Committee		14,300.00
173	Traffic, Parking and Safety Committee	500.00	500.00
174			
175	Welcoming & Sunshine Committee		
176	Welcome Baskets & Expressions of Sympathy	500.00	
177	Spring Egg Hunt	250.00	
178	Total Welcoming & Sunshine Committee		750.00
179	Other (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500- EXPENSE)	7,500.00	7,500.00
180	Clifton Business Committee		
181	Clifton Walking Tour pamphlet	500.00	
182	Celebrate Clifton Gala	1,000.00	
183	Commercial District Directional Signage	1,500.00	
184	Total Clifton Business Committee		3,000.00
185	TOTAL OTHER CONTRACTUAL:		64,200.00
186	Commodities:		
187	Computer Supplies - Hardware & Software	1,280.00	
188	Copies	1,000.00	
189	License Plates	100.00	
190	Office Services - to include shredding	300.00	
191	Office Supplies	1,000.00	
192	Office Equipment	500.00	
193	Postage & Delivery	600.00	
194	Miscellaneous- (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500- EXPENSE)	2,500.00	
195	TOTAL COMMODITIES:		7,280.00
196	TOTAL EXPENSES:		257,323.00
197	NET INCOME (LOSS):		(42,973.00)
198			
199	Allocation of Prior Year Funds to Offset Budgeted Deficit:	42,973.00	0.00

	A	B	C
1	TOWN OF CLIFTON	Approved by T.C. at its	
2	FY 19 Proposed Budget - Approved by the T.C. 6/5/18	Regular Meeting on 6/5/18	
3	For the period July 1, 2018 to June 30, 2019	Approved Budget	
200		FY19 06	
201	Town of Clifton		
202	CAPITAL IMPROVEMENTS/GRANT INCOME		
203	REVENUE/COST STATEMENT		
204			
205	REVENUES:		
206			
207	FEDERAL GRANTS		
208			
209	Federal Trans. Project -ISTEA- Clifton Streetscape (100% MATCH GRANT)	145,500.00	
210	VDOT TA -Main Street Improvements (80% - 20% MATCH GRANT)	582,000.00	
211	TOTAL VDOT TA - MAIN ST IMPROVEMENTS		727,500.00
212			
213	TOTAL REVENUES:		727,500.00
214			
215	COSTS:		
216			
217	VDOT TA -Main Street Improvements (80% - 20% MATCH GRANT)	727,500.00	
218			
219	Total Main Street - Special Projects Committee		727,500.00
220	TOTAL SPECIAL PROJECTS COMMITTEE:		727,500.00
221			
222	Preliminary engineering and design for new sidewalk	3,000.00	
223	Purchase of Green Space	300,000.00	
224	Historic Property Acquisition & Improvements	50,000.00	
225	Clifton Creek Park - Trails	20,000.00	
226	Park Improvement - Drainage Improvement	0.00	
227	Public Parking Improvements -to include lights	35,000.00	
228	Caboose renovation	15,000.00	
229	Storage Facility	50,000.00	
230	TOTAL CAPITAL PROJECTS from Town Equity Funds		473,000.00
231	TOTAL COSTS		1,200,500.00
232	NET REVENUES/(COST)		(473,000.00)
233			



**CLIFTON TOWN COUNCIL MEETING
TUESDAY, JUNE 5, 2018, 7:00 PM
CLIFTON TOWN MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Order of Business:

1. Public Information Meeting on Phase II of the Streetscape Project.
2. Swearing In of New Town Council Members for 2018-19.
3. Presentation of Community Builder Award to Town of Clifton – Acacia Lodge No. 16 on Behalf of Grand Lodge of Virginia.
4. Report of the Town Clerk:
 - a. Approval of the Minutes (previous regular meetings and any special meetings).
5. Report of the Treasurer.
6. Citizen's Remarks - Suggestions or complaints of citizens and taxpayers, and other persons authorized by the Mayor to address the Council.

Each person wishing to address the Council shall, when recognized by the Mayor:

 - (i) Give her name and address;
 - (ii) Direct her remarks to the Council and not to other citizens present;
 - (iii) Be limited to one period of not over five (5) minutes, unless granted additional time by unanimous consent of the Council.

Priority shall be given to persons who have signified to the Clerk their desire to address the Council.
7. Unfinished Business:
 - a. Approve Annual Budget for FY2019;
 - b. Discussion of Town Code Violations;
 - c. Funding for Retirement Party.
8. Reports of Special Committees.
9. Reports of Standing Committees:
 - a. Planning Commission.
 - i. Discussion of Proposed Ordinance Changes regarding Lot Line Adjustments.
 - b. Architectural Review Board.
 - c. Other Committees:
 - i. Traffic and Safety – Update on Traffic Control and Safety Efforts.
10. New Business:
11. Adjournment.